

## **JOB DESCRIPTION: PROJECT MANAGER (MX)**

### **JOB TITLE: Project Manager (MX)**

**REPORTS TO:** Program Manager (hierarchical)/Plant Manager & Global Project Management Mgr. (functional reporting).

**MISSION:** Management of the new projects nominated by customers and assigned by Program Manager (in agreement with Int. Program Mgr.). Technical assistance to the sales activity when required (preparation of new quotes, preparation, and participation in technical-commercial discussions, ...).

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

1. Satisfy the need of the customers by keeping in fluent communication with them.
2. Control the general schedule of a project by coordinating activities and teams throughout the different milestones for the achievement of both timing and cost of budget.
3. Deep involvement in the product DVP and management of the prototyping stage.
4. Full responsibility for series tooling kick off and manufacturing schedule.
5. Deep involvement in the series industrialisation process and activities.
6. Active participation in APQP, PPAP, FMEA and customer audits if required.
7. Maintain an efficient interface between the customer and our internal project team members.
8. Active participation on VA/VE Reduction cost
9. Provide support to create the RFQ enquire into the SAP system.
10. Customer specific requirement.
11. Comply with and enforce internal policies and regulations on Safety, Health, Environment, and Compliance. As well as, to participate actively in the implementation of the measures defined to reduce labour and environmental risks.

**SUBORDINATES:** no subordinates under his/her responsibility.

### **REQUIREMENTS**

### **EDUCATION AND EXPERIENCE**

1. Bachelor's or above, majoring in Mechanical or Engineering.
2. Fluent English is mandatory. Other languages (German) highly appreciated.
3. Experience in stamping processes also valuable.
4. Available for business trips.

**SKILLS**

1. Excellent communication skills, teamwork capacity, organized and proactive.
2. Ability to lead a cross working team.
3. Capacity to work under pressure, self-control.
4. Strong business-oriented mind.
5. Available for business trips.
6. Commitment to the company.